



## Instructions - Cash or Credit Card Applications

In order for AVR Distributing to process pending and future orders on a cash or credit card basis, and to comply with all state regulations, we require the submission of the following documentation:

- A fully executed application / agreement. Please be sure to initial and date the second page.
- A photocopy of your most recent business license
- A photocopy of your most recent Sales and Use Tax Certificate issued by your state's Department of Revenue
- A completed and signed sales tax exemption form (the Georgia form for Georgia retailers, the North Carolina form for North Carolina retailers, or the multijurisdiction form for South Carolina, Alabama, or Tennessee retailers). The links to these forms are located adjacent to the customer application links.
- A photocopy of the credit card provided for us to use (if you wish to use more than one credit card, an additional credit card authorization is required)
- A photocopy of the cardholder's driver's license

**Please fax the above documents to our  
toll-free fax number 800-570-3068**

If you have any questions, please contact Christy Crook, the Account Coordinator for AVR Distributing, at 770-419-2150 x 214 or [christy@av-rep.com](mailto:christy@av-rep.com). We appreciate your cooperation.

*Thank you for your business!*